



2024 Chef-de-Mission Application Form

Baseball Canada National Championships

This form must be completed by all Chef-de-Mission Applicants and submitted to Baseball PEI at baseball@sportpei.pe.ca prior to 4 pm, April 30th, 2024.

1. PERSONAL INFORMATION

NAME: _____ DOB: _____
ADDRESS: _____
HOME PHONE: _____ CELL PHONE: _____
E-MAIL: _____

2. CHAMPIONSHIP(S) YOU ARE APPLYING FOR:

- Baseball Canada National 13U Championships - Woodstock, ON Aug 22-25
- Baseball Canada National 15U Championship – Laval, QC Aug 22-25

3. CHEF-DE-MISSION EXPERIENCE

Experience as a Chef-de-Mission at a Baseball Canada National Championship	
<i>Season</i>	<i>National Championship</i>
Additional Notes:	

Experience as a Chef-de-Mission at a National Championship for Another Sport	
<i>Season</i>	<i>National Championship and Sport</i>
Additional Notes:	

Experience as a Player, Coach and/or Manager in Baseball		
<i>Season</i>	<i>Player/Coach/Manager</i>	<i>Accomplishment</i>
Additional Notes:		

4. EDUCATION

Please identify the highest level of education that you have attained:

High School: _____

College: _____

University: _____

Other: _____

5. REFERENCES

REFERENCES			
Applicants are required to identify the names and phone numbers of 2 references.			
<i>Name of Reference</i>	<i>Relationship</i>	<i>Phone Number</i>	<i>How long have you known this individual?</i>
1.			
2.			

6. RESUME

*Please feel free to attach a sheet if the amount of space provided is not large enough.

7. NOTES

- The Chef-de-Mission's role is to be the team's representative – appointed by and answerable to Baseball PEI – to Baseball Canada, the Baseball Canada representative at the National Championship, and the Championship Host Committee at a National Championship.
 - o Aspects of this role include:
 - Meet with the team *at least* two weeks prior to the National Championship to introduce yourself and review all Baseball PEI rules for teams at National Championships
 - Ensure a Provincial Team Code of Conduct is signed by all players, parents, coaches, and managers and returned to Baseball PEI prior to the National Championship
 - Travel with the team (unless the National Championship is driving distance)
 - Represent the team at the National Championship Pre-Tournament Meeting
 - Attend each of the team's games at the National Championship
 - Along with one member of the coaching staff, inspect all players' rooms prior to players entering them, and inspect all players' rooms after the players leave them at the end of the National Championship
 - Along with one member of the coaching staff, do a room check of each room at a pre-determined time each night while at the National Championship
 - If one/more players are suspected of breaking the Code of Conduct, investigate immediately. If one/more players are found to have broken the Code of Conduct, in consultation with Baseball PEI a suspension may need to be served immediately. Please contact the Executive Director immediately.
 - Within two weeks of the conclusion of the National Championship, submit a report to the Board of Directors of Baseball PEI
- The Chef-de-Mission will have all transportation covered. If driving- mileage will be reimbursed at .53km, if flying- flight will either be booked by BPEI or reimbursed after agreed upon flights have been booked by the individual. Hotel room will be covered, and a per diem of up to \$65 per day for meals.
- ****IF a Che-de-Mission is the parent of an athlete competing at that national a flat rate of \$1000 will be paid out in support of the costs incurred.***